



Get set-up with *BorrowBox* eAudiobooks on your PC or laptop



Setting yourself up

Step 1: Go to www.willoughby.nsw.gov.au/Library

Select 'eReading' button and then select *Shorelink BorrowBox Library*.

Open the BorrowBox Library

Step 2: Sign in

Click on the *Sign In* link on the top right of the page —
Enter your Library Card barcode number and Library PIN/password.
(Record details in a safe place)

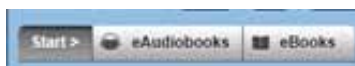
You are now ready to select your eAudiobook

Sign in to with your Library card barcode number and password

Accessing *BorrowBox* eAudiobooks

Step 3: Choose a eAudiobook

In Digital Library, to view, click on *eAudiobooks* menu and choose from a category to browse eAudiobooks.



Choose your eAudiobooks

Step 4: Borrow your eAudiobooks

Once you have found a title, select *Borrow* or *Reserve*



Confirm your eAudiobook loan
(or Cancel if you change your mind)

Borrow your eAudiobook

Step 5: Getting your eAudioBooks

You will have 3 options:

- Listen on the PC or laptop while online
- Listen on Smartphones and Tablets while online
(The title will appear automatically in your list of current loans in the *BorrowBox* mobile app)
- Transfer to your mobile device to listen while offline

Get your eAudiobook



Step 6: Download your eAudiobook to listen on your computer or laptop

Tap on 

to download the MP3 files in full or choose to download in parts.

Select the downloaded zip file and it will unzip the files and open up from your compatible software for MP3 files to start listening.




Download your eAudiobook



Step 7: Import your eAudiobook to portable mobile devices

Simply import your eAudiobook downloads to iTunes or Windows Media Player on your computer or laptop and transfer them to your MP3 player or sync with your iPod or iPhone.

Import your eAudiobook to your portable media device



Managing your Account

Select *My Account* to edit account details, review loans, reserves and loan history.

You may borrow, for a period of up to three weeks, four ebooks and four eAudiobooks.

You can return items earlier or cancel your reservations.

You can have one renewal if there are no reserves on the items.

Review loans, reserves and more

