

## CONDITIONS OF MEMBERSHIP

As a member of Rotorua Library you are responsible for:

- returning items by the due date
  - all fees and charges on your account
  - any loss, theft or damage that occurs to items while on loan to you
  - informing the library when your card is lost or stolen
  - informing the library of any change of address or other contact details

You will be entitled to a maximum of 40 items on issue at any one time.

### Under 18 Years

Permission from an adult over 18 willing to accept all guarantor responsibilities is required. The guarantor agrees to accept responsibility for all fees, charges and items

### Please Note:

- Two renewals are permitted on most items not required by another member. **Renewals may be made over the telephone, by email to [library@rotorualc.nz](mailto:library@rotorualc.nz), or by logging into your account at [www.rotorualibrary.govt.nz](http://www.rotorualibrary.govt.nz).** Rental items will incur the rental charges again on renewal.
- You will be unable to borrow if you (or any child you are responsible for) have total unpaid fees of charges exceeding the maximum amount permitted to be owed (as in the [Fees and Charges Schedule](#) on the library website).
- Library staff will take no responsibility for borrower's selection of items. Items specifically labelled for Teens cover a wide range and will not necessarily suit all teenagers. Parental supervision may be appropriate for items borrowed or resources used by children and/or teens.
- The personal information you provided on joining the library is for the purposes of library consortium administration only. This information will not be provided to anyone else without your prior consent **except** where the information is sent to a debt collection agency to facilitate the return of lost items or payment of overdue accounts.
- Your membership may expire if your card is not used to borrow items during any 3-year period.

PLEASE let the Library know if you would like to discuss your membership, borrowing, or use of the Library.

Details of services provided are available from the library or online at [www.rotorualibrary.govt.nz](http://www.rotorualibrary.govt.nz).